

Ford Park Cemetery Trust

Ford Park Road, Plymouth PL4 6NT

Telephone 01752 665442 Fax 01752 601177

trustees@ford-park-cemetery.org

www.ford-park-cemetery.org

GRAVE MAINTENANCE SCHEME – HOW IT WORKS

Options Available

The Trust offers three options (A, B and C), any one of which can be combined with an annual photograph and report (E). The options and their cost are detailed on the back of this sheet. A relates to grassed graves, and B and C relate to gravelled/stone graves. Both include the annual washing of the gravel, the difference being that C also includes annual cleaning of the headstone and kerb.

The Annual Cost

The annual cost of each option is set out on the back of this sheet.

Procedure

- You complete both sides of the attached Application Form and return it, with your cheque for the appropriate amount made payable to *Ford Park Cemetery Trust*, to the Trust at the above address. Keep this front sheet for future reference.
- Please use a separate Application Form for each grave.
- On receipt of your Application Form we survey the grave.
- The contract commences when we accept your application.
- In the case of B and C the gravel will be washed in the autumn to remove any weeds which have seeded during the growing season. In the case of C the headstone will be cleaned as soon as practicable but not necessarily within the 28 working day period.

Repair and Restoration of Monuments

The Trust offers a repair and restoration service (D) carried out either by its own staff or by qualified monumental masons. Quotations on request. The timescale for completion is by agreement.

Long Term Maintenance Contracts

The Trust also offers Long Term Maintenance Contracts (10 years or more). For further information please contact the Office.

The maintenance scheme is the best way in which owners of graves, even those in good order, can support the Cemetery. Each annual maintenance fee is a significant addition to the Trust's funds, enabling us to deploy more resources in the Cemetery. Every grave regularly maintained contributes to the overall state of the Cemetery and membership of the maintenance scheme enables us to keep in regular touch with as many grave owners as possible. Please support the scheme if you possibly can.

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DESCRIPTION AND COST OF ANNUAL MAINTENANCE OPTIONS

GMA – Grass Graves (£40.00)

Access, levelling of grass surface of grave and cutting grass on and around grave

Clearing and maintaining access, levelling grass surface of grave and a minimum of 10 grass cuts a year including at least a 1-foot width of grass around the grave

GMB – Gravelled Graves (£60.00)

Access, cutting surrounding grass and annual washing of gravel.

Clearing and maintaining access, a minimum of 10 grass cuts a year including at least a 1-foot width of grass around the grave and **annual** washing of the gravel in the Autumn.

GMC – Gravelled or Stone Graves (£70.00)

Access, cutting surrounding grass, cleaning of headstone and kerb, and cleaning of other stonework or washing of gravel as applicable

Clearing and maintaining access, a minimum of 10 grass cuts a year including at least a 1-foot width of grass around the grave and an **annual** cleaning of headstone and kerb including washing of gravel, where applicable, in the Autumn.

GMD – All Graves (Quotation)

Full Monumental Renovation

Full monumental restoration carried out by our own staff or qualified monumental masons

GME – All Graves (£6.50)

Digital Photo and Report on Monumental Masonry

Digital photo taken towards the end of the growing season in October and report on defects in monumental masonry

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GRAVE MAINTENANCE OPTIONS CHOSEN

Maintenance code	Description of annual maintenance	Tick Option(s) chosen	Annual fee
A	Clearing and maintaining access, levelling grass surface of grave and a minimum of 10 grass cuts a year including at least a 1 foot width of grass around the grave.		£40.00
B	Clearing and maintaining access, a minimum of 10 grass cuts a year including at least a 1 foot width of grass around the grave and annual washing of the gravel in the Autumn.		£60
C	Clearing and maintaining access, a minimum of 10 grass cuts a year including at least a 1 foot width of grass around the grave and an annual cleaning of headstone and kerb including washing of gravel where applicable, in the Autumn.		£70
D	Full monumental restoration carried out by our own staff or qualified monumental masons		Quotation on request
E	Digital photo taken towards the end of the growing season in October and report on defects in monumental masonry		£6.50
	Do you wish this to be sent by email?	Yes/No	
<i>Specify here any work you require done under D</i>			
		Total Fee	£

PLEASE NOTE

If there is work you wish to be carried out on your family grave which is not included in the above options please contact the Cemetery Office or specify the required work in the box above. All prices inclusive of VAT.

01/04/2008

